March 3, 2009  
2009-10 M.E.F Class  
University of Florida  
College of Medicine  
Faculty Development

Dear Fellows,

I hope every enjoyed last week’s session. I know I did, and got some very important tips, regarding how to manage my time better. I sure needed that.

A couple of house-keeping issues:

1-As discussed, by March 24-2009 I will need an outline, summary and plans regarding your project in writing. You can send it to me directly or to Rasa. If there is someone that needs help or is having issues finding a project or thinking about one, please contact me, since I can offer some ideas and can also put you in touch with people that have projects and ideas already on-going and therefore there is no need for the proverbial “inventing the wheel”.

2-Just a friendly reminder the next session would be on March 17, and it will be a panel discussion with the COM “power houses” who will be answering questions and explaining issues related to the college that impact and affect education. In order to have an organized panel, I am going to need, for each of you to submit questions ahead of time via e-mail. There will be limited time to have followup questions and to discuss others issues that surface during the panel; emphasis will be placed to pre-send questions.

As always, if there are any issues, problems, concerns or if any of you have suggestions and or ideas that can make the program better, please do not hesitate in contacting me.

Sincerely yours,

Felipe Urdaneta